LEADERSHIP PRESENTATIONS & MEETING FACILITATION

MAY 13 AND JUNE 3 · 8:30 AM - 4:30 PM

As a leader or an aspiring leader a large part of your role is engaging others to collaborate in bringing your vision alive. What would it mean for you and your organization if you were able to deliver powerful presentations and facilitate dynamic meetings? Would you like to be clear, concise, and confident when you present in both planned presentations as well as in impromptu remarks? Would you like to be more inspiring?

This is possible! When you learn the techniques in this seminar you will be able to lead effective meetings and deliver noteworthy presentations. As a result of this program you will:

- Know how to craft both off the cuff remarks as well as planned presentations that inform and persuade your audience
- Be more confident when you are called on to speak both for impromptu and for planned presentations
- Be prepared with engaging stories that bring your points alive
- Be concise as you handle effective Question & Answer sessions
- Master meeting management techniques
- Become a more inspiring, magnetic and persuasive speaker

This program is for leaders, managers and aspiring leaders who want to provide executive level presentations and meeting facilitation at their companies.

Course cost $1,245 per person and includes all program materials and meals.

LEHIGH UNIVERSITY CORPORATE & EXECUTIVE EDUCATION

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to register or for information visit cbe.lehigh.edu